

**Village of Hazel Crest
Application for Raffle License**

1. Name of organization: _____
2. Address: _____
3. Telephone number: _____
4. Type of organization: (Circle one)
Charitable Educational Religious Fraternal Veterans or Labor
5. Person in charge of raffle sales and awards:
Name: _____ Phone: _____
Address: _____
6. List the number of chances to be sold and price per chance: _____
7. List the first date raffle tickets will be sold: _____
8. List the date and time of determination of winning chances: _____

9. List the location at which winning chances will be determined and list of winners will be posted: _____

I, _____ being first duly sworn, state on oath that the foregoing organization is a not-for-profit organization and that we have read and understand the regulations regarding the conduct of a raffle as set forth in Hazel Crest Code.

Presiding Officer

Attest:

Secretary

OFFICE USE ONLY

_____ Signature – Chief of Police	_____ Date	Approved Y Deny Y
_____ Signature – Raffle Commissioner	_____ Date	Approved Y Deny Y
Amount of Bond Required _____		Bond Waived _____ (Initial)
Application Fee \$25.00 _____		

Raffle Checklist

1. Records to be kept for 3 years:
 - A. Gross receipts
 - B. Expenses
 - C. Net proceeds

2. Raffle license to be issued to only one of the following types of organizations:
 - Non profit charitable
 - Educational
 - Religious
 - Fraternal
 - Veterans
 - Labor organization

3. Organization must be in existence for at least 5 years.
4. Must have bona fide membership.
5. Where will tickets be sold?
6. Time period to sell tickets
7. Time and place of drawing
8. Sworn statement (notarized) attesting to nonprofit character of the organization. Signed by president and secretary organization.
9. Act on within 30 days
10. Can't issue to person with felony, professional gambler or someone not of good moral character.

Any person of same description in a firm, corporation, organization officer or management is not allowed to hold a raffle license.

11. Those conducting raffle must be 18 or older.
12. Bond required: Set by commissioner
Can be waived by Village Board